



Proposed Meeting Arrangements June 2014 to June 2015

27 June 2014

Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2015 and arrangements for meetings of the Joint Consultative Group.

Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board for the period to June 2015 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2015/16 as well as the Unaudited Accounts for 2013/14 and 2014/15.

Proposed Date	Time
Friday 27 June 2014 (Unaudited Accounts)	10:00am
Monday 1 September 2014	10:00am
Monday 17 November 2014	10:00am
Monday 9 February 2015 (Revenue Budget)	10:00am
Monday 16 March 2015	10:00am
Monday 22 June 2015 (Unaudited Accounts)	10:00am

Recommendation

- 5 To approve the schedule of meetings as detailed for the period June 2014 to June 2015.

Sue Bruce
Chief Executive and Clerk

Appendices None

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Background Papers None